



AIRPORT ADVISORY COMMITTEE

Minutes of August 16th, 2019

1. Meeting called to order with Open Meeting announcement.

Meeting was called to order at 8:15 a.m.

2. Roll call.

Board Members Present: Ron Spahni, Bill Dugan, Jennifer Weiss-Assman, Ron Vlach, Mike McGillick, Brad Blum, Eric Johnson

Guests: Jim Kjeldgaard, Greg Kjeldgaard, Steve Landholm, Brian Newton, Robert Steenblock, Tammy McKeighan, David Goedeken

3. Approval of the July 19th, 2019 meeting minutes.

Motion by Weiss-Assman, Seconded by Johnson, to approve the July 19th, 2019 minutes, motion passed by vote of members.

4. Terminal Master Plan project update and discussion.

Staff reported the bids were opened and M.E. Collins Construction is the low bidder, the City Council has approved the award of bid, the FAA Agreements, and a Supplemental Agreement with Burns McDonnell for the Construction Management phase of the project. Staff has been working with the Aeronautics Division of the NDOT on the relocation of the AWOS system.

5. Review FAA Final Determination Letters.

Staff distributed Determination Letters from the FAA regarding the Terminal Apron Project for the Board to review. There were no comments.

6. Maintenance Items

Jim Kjeldgaard reported there is some weed spraying needed, the yearly inspection of the gas system is due, and there are some hangar doors needing adjustment.

7. Adjournment.

Motion by Johnson, Seconded by Spahni, to adjourn, motion passed by vote of members.